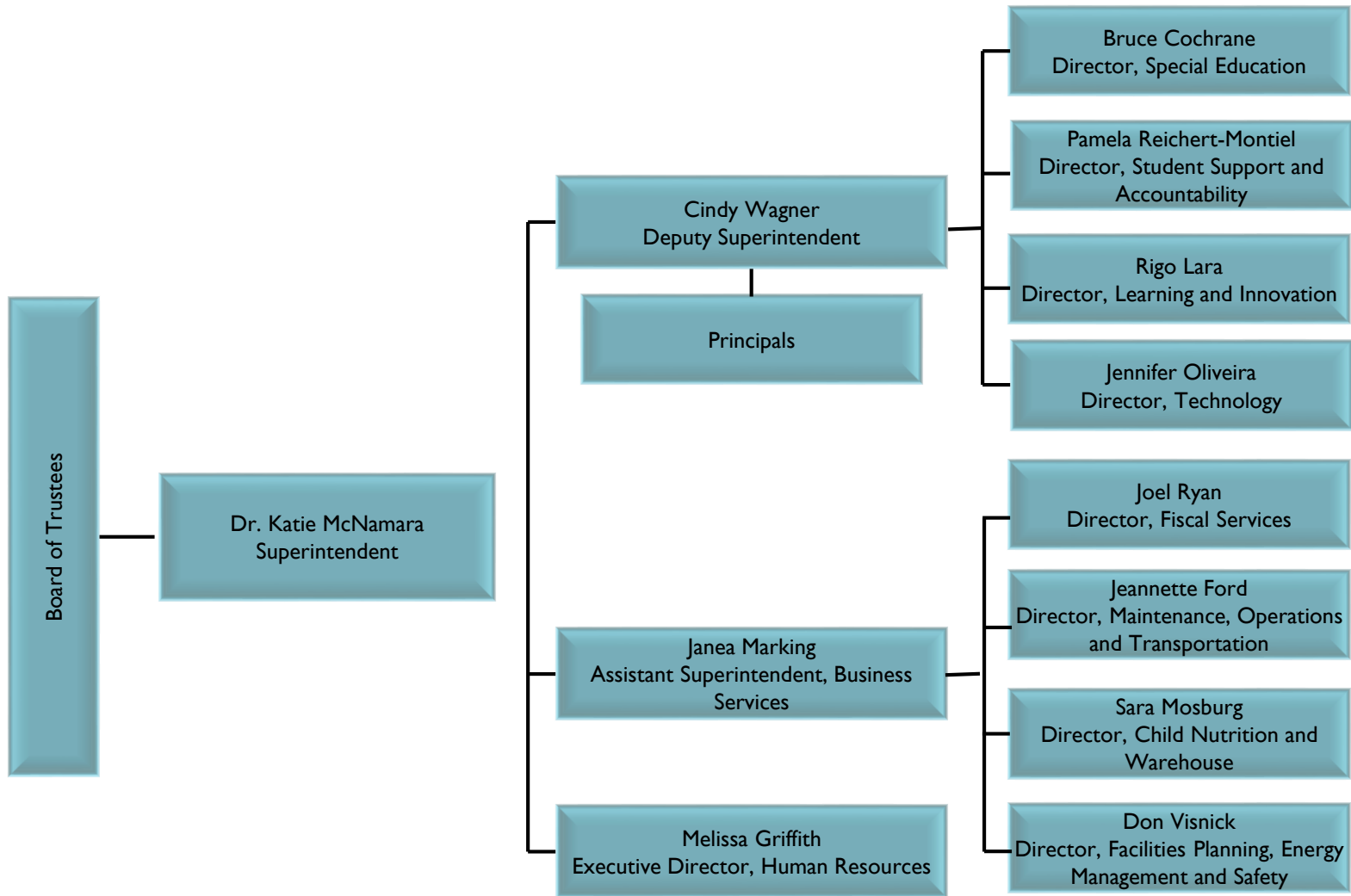


South Bay Union School District Organization Chart



South Bay Union School District

Areas of Responsibility

Superintendent

- Communication with Board
- Board Meetings
- Governance Documents
- Public Information Officer
- Media Coordination
- Emergency Notifications
- District All Calls
- District Champions

Business Services

- Financial Management
- Collective Bargaining
- AB 1200 Compliance
- Bond Oversight
- Insurance Claims
- Facility Use
- New Construction
- Emergency Preparedness
- Health and Welfare Benefits
- Worker's Compensation

Human Resources

- Recruitment and Hiring
- District Calendars
- Staff Evaluation
- Substitutes
- Employee Recognition

Deputy Superintendent

- Local Control and Accountability Plan – District Goals and Action Steps
- School Oversight
- Curriculum and Instructional Resources and Adoptions
- Technology
- Principal Evaluation
- California School Dashboard Coordination

Maintenance, Operations and Transportation

- Maintenance and Repair
- Custodial
- Landscaping
- Painting
- Work Orders
- Pest Control
- District Fleet
- Study Trip Support
- Bus Passes
- Routes and Street Directory

Child Nutrition

- Warehouse Inventory
- Print Shop
- Nutritionist
- Student Wellness Committee

Facilities Planning, Energy Management and Safety

- Construction
- Security Residents
- Energy Projects
- Safety Procedures
- Capital Projects
- State Facilities Grants

Fiscal Services

- Budget and Compliance
- Purchasing Cards
- Payroll, Deductions and Withholdings
- Tax Forms
- Employee Attendance and Leaves
- Travel Processing
- Petty Cash
- Student Association and Camp
- Accounting
- Purchasing
- Bids

Technology

- Network Operations and Security
- Phones and Voicemail
- Device Repair
- Website
- District Mobile App
- Student Digital Resources
- Work Orders
- Visitor Management Systems
- Student Devices
- Google Apps for Education
- User Account Provisioning and Management
- CalPADS
- Synergy

Learning and Innovation

- Curriculum
- District and State Assessments and Data Monitoring
- Instructional Resources
- Professional Development
- Programs for English Language Learners
- Instrumental Music, Art, PE, and VPA Programs
- Extended Learning
- DELAC

Student Support and Accountability

- Student Attendance
- Transfer Requests
- Residency Verification
- Community Outreach
- Federal Programs Compliance and Oversight
- Student Records
- Military Partnerships
- Reach Out to Families Center
- District Social Worker
- Suspension and Expulsions
- Civil Rights Data Collection

Special Education

- IEP and SST Oversight
- Nursing and Health Clerks
- Specialists (Speech Therapists, Psychologists, etc.)
- Gifted and Talented Education (GATE)
- Extended School Year
- Behavior Support Team